

## CSE CHECKLIST – “MOTIVATE YOUR TEAM”

### MOTIVATE YOUR TEAM

	Include staff in the planning process.
	Identify how you will measure growth or progress against the plan.
	Personalize rewards to individuals, recognizing that everyone has different potential motivators.
	Tie individual rewards to agency success. Make this part of an employee’s annual review.
	Regularly update the entire staff on plan progress or changes to the plan.
	Solicit feedback and employee suggestions for improvement.
	Recognize milestones and reward daily effort toward goals.

